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*CHRISTMAS PERIOD WORKING ARRANGEMENTS 2017*

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Dear Partner,

In view of the forthcoming festive season, we would like to inform you of our working arrangements effective during the month of December 2017, leading onto January 2018.

**DECEMBER 2017**

Monday	Tuesday	Wednesday	Thursday	Friday
11	12	13	14	<b>15</b> Last date for EU orders for December Delivery
18	<b>19</b> Last date for UK orders for December Delivery	20	21	<b>22</b> All December deliveries completed by this date (UK & EU)
<b>25</b> Public Holiday	<b>26</b> Public Holiday	27	28	29
<b>01 Jan 2018</b> Public Holiday	<b>02 Jan 2018</b> Normal UK & EU Orders and Deliveries commence			

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*KEY DATES*

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<b>2017</b>				<b>2018</b>
<b>15 Dec</b>	<b>19 Dec</b>	<b>22 Dec</b>	<b>23 – 2 Jan</b>	<b>2 Jan</b>
Last EU order will be accepted	Last UK order will be accepted	All UK & EU deliveries complete	Service Not available	Normal business resumes

### **Medical Inquiries & Adverse Event Reporting**

Medical inquiries and adverse event reporting will be supported without any interruptions throughout this period. In case of any medical inquiries, please send us an email to:

[safety@nexcapepharma.com](mailto:safety@nexcapepharma.com)

We would like to thank all our partners for their support during 2017 and take this occasion to wish everyone in your organisation a great festive season with lots of good wishes for a prosperous 2018

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